

Sandwell Metropolitan Borough Council
January 2022
Forward Plan list of decisions to be taken by the Executive and
Notice of Decisions to be taken in private session.

Representations to a decision being taken in Private Session, where indicated must be e-mailed to Democratic_services@sandwell.gov.uk or in writing to Democratic Services, Sandwell Council House, Oldbury, B69 3DP.

The Council defines a Key Decision as:

- (a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or
- (b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:
 - £250,000 or more where the service area budget exceeds £10m;
 - £100,000 or more where the service area budget is less than £10m; or
- (c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

All items listed in the Executive Notice will be listed as a key decision using the above criteria. Business items which are not defined as a Key Decision may be referred to the Cabinet for information and/or decision but will not be listed in the Executive Notice.

Items listed in the notice of Executive Decisions to be taken in Private Session will list the relevant exemption information as related to the Local Government Act 1972 12A as amended by the Local Government (Access to Information) (Variation) Order 2006 set out as follows:-

1. Information relating to any individual.
2. Information that is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

The Cabinet/Members of the Executive are as follows:- Councillors Ahmed, Bostan, Carmichael, Crompton, Hartwell, Millard, I Padda, Piper and Simms.

The following items set out key decisions to be taken by the Executive in public session:-

Title/Subject		Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
1	<p>Information Governance Records Retention</p> <p>Contact Officer: Maria Price</p> <p>Director of Law and Governance - Surjit Tour</p>	Leader (Cllr Carmichael)	12 January 2022		<p>The Corporate Retention Policy</p> <p>E-mail Retention Policy</p> <p>Information Rights Policy</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
2	<p>Request to procure for the Holiday Activity and Food programme 2022-2023</p> <p>Contact Officer: Samantha Harman, Play Strategy Manager Samantha_harman@sandwell.gov.uk</p> <p>Director of Children and Education, Michael Jarrett</p>	Children and Education (Cllr Simms)	12 January 2022	CSE Scrutiny Board on 29 November 2022	<p>Report by: Directory of Children and Education</p> <p>Appendices 1: Evaluation report – draft 2: HAF presentation (for context)</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
3	<p>Determination of Admission Priorities for Sandwell's Community and Voluntary Controlled Schools 2023/2024</p> <p>Contact Officer: Martyn Roberts</p> <p>Director: Michael Jarrett - Director of Children and Education</p>	Children and Education (Cllr Simms)	12 January 2022	N/A	Report by Director Children and Education Appendix 1: Admission arrangements for community and voluntary controlled schools in Sandwell for 2023/24



Title/Subject		Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
4	<p>School Organisation Plan 2021/2022</p> <p>Contact Officer: Martyn Roberts Director Children and Education</p> <p>Director of Finance – Simone Hines</p>	Children and Education (Cllr Simms)	12 January 2022	tbc	<p>Report by</p> <p>Director Children and Education</p> <p>Appendices</p> <p>School Organisation Plan 2021/22</p>
5	<p>Schools Funding 2022/2023</p> <p>Contact Officer: Rose Kerr</p> <p>Director: Director of Finance – Simone Hines</p>	Children and Education (Cllr Simms)	12 January 2022	N/A	<p>Report by:</p> <p>Director of Children and Education</p> <p>Appendices</p> <p>Source documents</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
6	<p>SEND Transport – Future Arrangements</p> <p>Contact Officer: Sue Moore</p> <p>Director: Michael Jarrett - Director of Children and Education</p>	Children and Education (Cllr Simms)	12 January 2022	CSE Scrutiny Board 27 September	
7	<p>Procurement of a Corporate Asset Management System</p> <p>Contact Officer: Simone Hines</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	12 January 2022		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
8	<p>Direct Award of Contract for eCapture and Webcapture Services</p> <p>Contact Officer: Ian Dunn</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	12 January 2022		
9	<p>Contract for the provision of a Revenues and Benefits application, a corporate document management solution and scanning and indexing services</p> <p>Contact Officer: Sue Knowles</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	12 January 2022		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
10	<p>Provision of 18 new council homes at Beaver Road, Tipton</p> <p>Contact: Alan Martin</p> <p>Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	Housing (Cllr Ahmed)	12 January 2022		Report



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
11	Provision of 15 new council homes at Hawes Lane Rowley Regis Contact: Alan Martin Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities	Housing (Cllr Ahmed)	12 January 2022		
12	Mobysoft Limited RentSense Software Contract Contact Officer: Nigel Collumbell Director: Gillian Douglas – Director of Housing and Communities	Housing (Cllr Ahmed)	12 January 2022		Report



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
13	<p>West Bromwich Interim Planning Statement/Masterplan</p> <p>Contact Officer: Jenna Langford/Richard Reeve/Peter Simpson</p> <p>Director: Tony McGovern - Director of Regeneration & Growth</p>	Regeneration and Growth (Cllr Padda)	12 January 2022		West Bromwich Interim Planning Statement/Masterplan
14	<p>Agreement with JKA</p> <p>Contact Officer: Tony McGovern</p> <p>Director – Regeneration & Growth</p>	Regeneration and Growth (Cllr Padda)	12 January 2022 (Private item)		Report



The following items set out key decisions to be taken by the Executive in private session:-

Title/Subject	Cabinet Portfolio Area	Decision Date	Private Item – Reason for Exemption	List of documents to be considered
<p>SEND Transport – Future Arrangements</p> <p>Contact Officer: Sue Moore</p> <p>Director – Children’s Services</p>	<p>Children and Education (Cllr Simms)</p>	<p>12 January 2022</p>	<p>Commercial sensitivity</p>	
<p>Agreement with JKA</p> <p>Contact Officer: Tony McGovern</p> <p>Director – Regeneration & Growth</p>	<p>Regeneration and Growth (Cllr Padda)</p>	<p>12 January 2022</p>	<p>Commercial sensitivity</p>	

