

**Sandwell Metropolitan Borough Council**  
**December 2021**  
**Forward Plan list of decisions to be taken by the Executive and**  
**Notice of Decisions to be taken in private session.**

Representations to a decision being taken in Private Session, where indicated must be e-mailed to [Democratic\\_services@sandwell.gov.uk](mailto:Democratic_services@sandwell.gov.uk) or in writing to Democratic Services, Sandwell Council House, Oldbury, B69 3DP.

The Council defines a Key Decision as:

- (a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or
- (b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:
  - £250,000 or more where the service area budget exceeds £10m;
  - £100,000 or more where the service area budget is less than £10m; or
- (c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

All items listed in the Executive Notice will be listed as a key decision using the above criteria. Business items which are not defined as a Key Decision may be referred to the Cabinet for information and/or decision but will not be listed in the Executive Notice.

Items listed in the notice of Executive Decisions to be taken in Private Session will list the relevant exemption information as related to the Local Government Act 1972 12A as amended by the Local Government (Access to Information) (Variation) Order 2006 set out as follows:-

1. Information relating to any individual.
2. Information that is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

The Cabinet/Members of the Executive are as follows:- Councillors Ahmed, Bostan, Carmichael, Crompton, Hartwell, Millard, I Padda, Piper and Simms.

The following items set out key decisions to be taken by the Executive in public session:-

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
1	<p><b>Information Governance Records Retention</b></p> <p>Contact Officer: Maria Price</p> <p>Director of Law and Governance - Surjit Tour</p>	Leader	15 December 2021		<p>The Corporate Retention Policy</p> <p>E-mail Retention Policy</p> <p>Information Rights Policy</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
2	<p><b>Sandwell and Community Caring Trust Contract</b></p> <p>Contact Officer: Hannah Soetendal</p> <p>Director: Rashpal Bishop – Director of Adult Social Care</p>	<p>Adults, Social Care and Health (Cllr Hartwell)</p>	<p>15 December 2021 (Private Item)</p>		



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<p><b>3</b> <b>Determination of Admission Priorities for Sandwell's Community and Voluntary Controlled Schools 2023/2024</b></p> <p>Contact Officer: Martyn Roberts</p> <p>Director Children and Education</p>	<p>Children and Education (Cllr Simms)</p>	<p>15 December 2021</p>	<p>N/A</p>	<p>Report by</p> <p>Director Children and Education:</p> <p>Appendices</p> <p>Appendix 1: Admission arrangements for community and voluntary controlled schools in Sandwell for 2023/24</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
4	<p><b>SEND Transport – Future Arrangements</b></p> <p>Contact Officer: Sue Moore</p> <p>Director – Children’s Services</p>	Children and Education (Cllr Simms)	15 December 2021	CSE Scrutiny Board 27 September	
5	<p><b>Domestic Abuse Safe Accommodation Strategy 2021-24</b></p> <p>Contact Officer: Maryrose Lappin</p> <p>Director: Nicholas Austin – Director of Borough Economy</p>	Community Safety (Cllr Piper)	15 December 2021		



Title/Subject		Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
6	<p><b>B2022 Commonwealth Games – Host Integration Project</b></p> <p>Contact Officer: Chris Jones</p> <p>Director: Tony McGovern</p>	Culture and Tourism (Cllr Millard)	15 December 2021		Cabinet Report
7	<p><b>B2022 Commonwealth Games Live Site</b></p> <p>Contact Officer: Jane Lillystone/Chris Jones</p> <p>Director: Nicholas Austin – Interim Director of Borough Economy</p>	Culture and Tourism (Cllr Millard)	15 December 2021	No	Cabinet Report



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
8	<p><b>Street Naming, Renaming and Property Numbering Policy</b></p> <p>Contact Officer: Robin Weare/ Barry Ridgway</p> <p>Director: Nicholas Austin – Interim Director of Borough Economy</p>	Environment (Cllr Bostan)	15 December 2021		



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9	<p><b>Award a Contract Plant Hire Equipment</b></p> <p>Contact Officer: Robin Weare/ Barry Ridgway</p> <p>Director: Nicholas Austin – Interim Director of Borough Economy</p>	Environment (Cllr Bostan)	15 December 2021		





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10	<p><b>Award a Contract for Coated Road Stone and Instant Road Repair Materials</b></p> <p>Contact Officer: Robin Weare/Barry Ridgway</p> <p>Director: Nicholas Austin – Interim Director of Borough Economy</p>	Environment (Cllr Bostan)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
11	<p><b>Direct Award of Contract for eCapture and Webcapture Services</b></p> <p>Contact Officer: Ian Dunn</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
12	<p><b>Contract for the provision of a Revenues and Benefits application, a corporate document management solution and scanning and indexing services</b></p> <p>Contact Officer: Sue Knowles</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
13	<b>Housing Revenue Account Business Plan 2021-2051</b>  Contact Officer: Rebecca Maher  Director: Simone Hines – Director of Finance	Finance and Resources (Cllr Crompton)	15 December 2021		
14	<b>Draft General Fund Budget Report 2022/23</b>  Contact Officer: Rebecca Maher  Director: Simone Hines – Director of Finance	Finance and Resources (Cllr Crompton)	15 December 2021		



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15	<p><b>Procurement of a Corporate Asset Management System</b></p> <p>Contact Officer: Simone Hines</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	15 December 2021		
16	<p><b>Council Tax Base Calculation 2022/23</b></p> <p>Contact Officer: Ian Dunn</p> <p>Director: Simone Hines – Director of Finance</p>	Finance and Resources (Cllr Crompton)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
17	<b>Business Rates Retention Estimates 2022/23</b>  Contact Officer: Ian Dunn  Director: Simone Hines – Director of Finance	Finance and Resources (Cllr Crompton)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
18	<b>Council Tax Reduction Scheme 2022/23</b>  Contact Officer: Ian Dunn  Director: Simone Hines – Director of Finance	Finance and Resources (Cllr Crompton)	15 December 2021		
19	<b>Review of council tenant rents and housing related property charges</b>  Contact Officer: Nigel Collumbell  Director: Director of Housing Gillian Douglas	Housing (Cllr Ahmed)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
20	<p><b>Provision of 18 new council homes at Beaver Road, Tipton</b></p> <p>Contact: Alan Martin</p> <p>Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	Housing (Cllr Ahmed)	15 December 2021		Report





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<p><b>21 Provision of 15 new council homes at Hawes lane Rowley Regis</b></p> <p>Contact: Alan Martin</p> <p>Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	<p>Housing (Cllr Ahmed)</p>	<p>15 December 2021</p>		
<p><b>22 Day to Day Repairs to Housing</b></p> <p>Contact Officer: J Rawlins</p> <p>Director: Gillian Douglas – Director of Housing and Communities</p>	<p>Housing (Cllr Ahmed)</p>	<p>15 December 2021</p>		<p>Report</p>



Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
<p><b>23 Provision of new council homes via Construction West Midlands Framework- Design stage</b></p> <p>Contact Officer: Mark Drake/Alan Martin</p> <p>Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	<p>Housing (Cllr Ahmed)</p>	<p>15 December 2021</p>		



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<p><b>24 Provision of 10 new council homes at Britannia Road, Rowley Regis – Award of contract through Exemption to Procurement and Contract Procedure Rules</b></p> <p>Contact Officer: Alan Martin</p> <p>Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	<p>Housing (Cllr Ahmed)</p>	<p>15 December 2021</p>	<p>N/A</p>	<p>Report</p>



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<p><b>25 Provision of new council homes on 4 no sites to be delivered via Construction West Midlands Framework - Design stage</b></p> <p>Contact Officer: Mark Drake</p> <p>Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	<p>Housing (Cllr Ahmed)</p>	<p>15 December 2021</p>	<p>N/A</p>	<p>Report</p>



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26	<p><b>Additional Licensing (West Bromwich Area) – consultation findings and proposed recommendation</b></p> <p>Contact Officer: Karl Robinson / Gary Wright</p> <p>Director: Gillian Douglas - Director of Housing</p>	Housing (Cllr Ahmed)	15 December 2021		



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27	<p><b>West Bromwich Interim Planning Statement/Masterplan</b></p> <p>Contact Officer: Jenna Langford/Richard Reeves</p> <p>Director of Regeneration &amp; Growth</p>	Regeneration and Growth (Cllr Padda)	15 December 2021		West Bromwich Interim Planning Statement/Masterplan
28	<p><b>Appropriation of 148 Tower Road, Tividale</b></p> <p>Contact Officer: Stefan Hemming</p> <p>Director: Tony McGovern, Director – Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	15 December 2021		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
29	<p><b>Land on the west side of Tunnel Road, West Bromwich</b></p> <p>Contact Officer: George Singh Gurcha</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	15 December 2021 (Private Item)		



The following items set out key decisions to be taken by the Executive in private session:-

Title/Subject	Cabinet Portfolio Area	Decision Date	Private Item – Reason for Exemption	List of documents to be considered
<p><b>SEND Transport – Future Arrangements</b></p> <p>Contact Officer: Sue Moore</p> <p>Director – Children’s Services</p>	<p>Children and Education (Cllr Simms)</p>	<p>15 December 2021</p>	<p>Commercial sensitivity</p>	
<p><b>Sandwell and Community Caring Trust Contract</b></p> <p>Contact Officer: Hannah Soetendal</p> <p>Director: Rashpal Bishop – Director of Adult Social Care</p>	<p>Adults, Social Care and Health (Cllr Hartwell)</p>	<p>15 December 2021</p>	<p>Commercial Sensitivity</p>	





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<p><b>Land on the west side of Tunnel Road, West Bromwich</b></p> <p>Contact Officer: George Singh Gurcha</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	<p>Regeneration and Growth (Cllr I Padda)</p>	<p>15 December 2021</p>	<p>Contains financial information which may prejudice future negotiations &amp; personal information</p>	

