

**Key Decisions to be made by Executive members; and
Items to be considered in Private at Executive meetings**

**Between Thursday 1 September 2016 to Friday 30
September 2016 (inclusive)**

**Notice given under the Local Authorities (Executive
Arrangements) (Meetings and Access to Information)
(England) Regulations 2012**

**Representations to be received by no later than
12 noon on Monday 5 September, 2016**

First Published 1 August 2016

Notice of Key Decisions and Items to be considered in private by the Executive Cabinet
(Councillors Eling, D Hosell, K Carmichael, Gill, Hackett, Khatun, Marshall, Moore, Shackleton and Trow)

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
<p>LAM02</p> <p>Crocketts Lane, Smethwick</p> <p>To seek authority to dispose of the freehold interest in land in Crocketts Lane, Smethwick.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	September 2016	None	<p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Peter Yeomans Group Manager 0121 569 3906 Email: peter_yeomans@sandwell.gov.uk</p> <p>Will go to LAM 18 August 2016</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
<p>LAM021</p> <p>Mafeking Road, Smethwick</p> <p>To dispose of the freehold interest in land off Mafeking Road, Smethwick</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	September 2016	None	<p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Kerry Jones Senior Property Officer</p> <p>0121 569 3954 Kerry_dawn_jones@sandwell.gov.uk</p> <p>Tammy Stokes Planning Regeneration Manager 0121 569 4876 <u>Tammy_stokes@sandwell.gov.uk</u></p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
<p>LAM022</p> <p>Disposal of Land at Friar Park</p> <p>To seek approval to dispose of the land Bescot Friar Park.</p> <p>Council Scorecard Priorities: Great People, Great Place,</p>	(a)	<p>Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.</p>	<p>September 2016</p>	<p>None</p>	<p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Peter Yeomans Group Manager 0121 569 3906 Peter_yeomans@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
<p>LAM023</p> <p>Land Agreement at Junction Two</p> <p>To seek approval to undertake land agreement at Junction Two, Oldbury</p> <p>Council Scorecard Priorities: Great People, Great Place,</p>	(a)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	September 2016	None	<p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Kerry Jones Senior Property Officer</p> <p>0121 569 3954 Kerry_dawn_jones@sandwell.gov.uk</p> <p>Tammy Stokes Planning Regeneration Manager 0121 569 4876 <u>Tammy_stokes@sandwell.gov.uk</u></p>

Children's Services

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS071</p> <p>Schools' Model Disciplinary Policy and Guidance</p> <p>Seeking approval by Cabinet so that the Schools' Model Disciplinary Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p>	<p>New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;</p>	<p>No</p>	<p>September 2016</p>		<p>Matthew Sampson, Director of Children's Services</p> <p>Chris Ward, Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS073</p> <p>Schools' Model Grievance Policy and Guidance</p> <p>Seeking approval by Cabinet so that the Schools' Model Grievance Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p>	<p>New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;</p>	<p>No</p>	<p>September 2016</p>		<p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS074</p> <p>Schools' Model Management of Absence Policy and Guidance</p> <p>Seeking approval by Cabinet so that the Schools' Model Management of Absence Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p>	<p>New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;</p>	<p>No</p>	<p>September 2016</p>		<p>Matthew Sampson, Director of Children's Services</p> <p>Chris Ward, Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS075</p> <p>Schools' Model Redundancy Policy and Guidance</p> <p>Seeking approval by Cabinet so that the Schools' Model Redundancy Policy for School Based Teaching and Non-Teaching staff can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p>	<p>New and/or amendments to operational policy or policies i.e. standards or rules by which council employees or agents operate and deliver services;</p>	<p>No</p>	<p>September 2016</p>		<p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS076</p> <p>Schools' Model Capability Policy and Guidance</p> <p>Details of proposal: Seeking approval by Cabinet so that the Schools' Model Capability Policy for Non-Teaching staff can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p>	<p>New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;</p>	<p>No</p>	<p>September 2016</p>		<p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward, Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS079</p> <p>Model Schools Pay Policy 2016/17</p> <p>To approve the new model pay policy for schools Attached and Unattached</p> <p>Council Scorecard Priorities: Great People</p>	(c)	No	September 2016		<p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director – Education</p> <p>Louise Lawrence HR Services Consultancy Manager 0121 569 8279 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant Business Partner/Case Manager 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CS080</p> <p>Regional Framework Contract for the Provision of Supported Accommodation for Children</p> <p>Joining the framework contract for the provision of Supported Accommodation for looked after children procured by Staffordshire County Council</p> <p>Council Scorecard Priorities Great People</p>	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information).	September 2016	None	<p>Matthew Sampson, Director of Children's Services</p> <p>Sharon Moore, Director of Children and Families</p> <p>Joanne Jackson, Procurement and Performance Manager 0121 569 2024 joanne_jackson@sandwell.gov.uk</p>

Core Council Services

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CCS02</p> <p>The Provision of a new Oldbury Local.</p> <p>To improve the customer experience by providing a fit for purpose local facility which amalgamates service provision and allows customers to self serve where possible and provides a more personal/face-to-face service to deal with complex and multi-faceted issues</p> <p>Council Scorecard Priorities: Great performance Great place Great people Great prospects</p>	(a) (b) (c)	No	September 2016	Report, Appraisal Report.	<p>Adrian Scarrott Director - Neighbourhoods</p> <p>Paul Haden Service Manager – Customer 0121 569 3471 Paul_haden@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CCS03</p> <p>The Provision of a new West Bromwich Local.</p> <p>To improve the customer experience by providing a fit for purpose local facility which amalgamates service provision and allows customers to self serve where possible and provides a more personal/face-to-face service to deal with complex and multi-faceted issues</p> <p>Council Scorecard Priorities: Great performance Great place Great people Great prospects</p>	(a) (b) (c)	No	September 2016	Report, Appraisal Report.	<p>Adrian Scarrott Director - Neighbourhoods</p> <p>Paul Haden Service Manager – Customer 0121 569 3471 Paul_haden@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>CCS12</p> <p>Financial Regulations and Procurement & Contract Procedure Rules</p> <p>Annual revision of the elements of the Council's Constitution relating to financial regulations and procurement of materials, goods, services and works</p> <p>Council Scorecard Priorities: "Getting the resources right"</p>	(c)	No	September 2016	None	<p>Sarah Melanie Dudley Assistant Chief Executive</p> <p>Darren Carter Chief Finance Officer</p> <p>Rebecca Maher Service Manager – Finance 0121 569 8460 Rebecca_maher@sandwell.gov.uk</p> <p>Kate Ashley Strategic Lead – Procurement 0121 569 2389 Kate1_ashley@sandwell.gov.uk</p>

Highways and Environment

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made	Responsible Director Contact Details Report author
<p>HE048</p> <p>Black country Framework Contract for Minor Works</p> <p>To enter into and participate in the above Framework Agreement to deliver small highway schemes. Sandwell Council is the lead authority in a joint procurement process with the Metropolitan Boroughs of Dudley, Walsall, Wolverhampton City Council and Centro for a period of 3 years with an option to extend for 12 months.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b)	No	September 2016	None	<p>Nick Bubalo Director- Regeneration & Economy</p> <p>Contact Officer: Nigel Wilkins</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>HE050</p> <p>Highway Services Winter Service Operational Plan 2016/17</p> <p>To approve the Highway Services Winter Service Operational Plan 2016/17 to keep traffic moving in periods of ice and snow</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b)	No	September 2016	<p>Winter Service Operational Plan 2016/17</p> <p>Electronic copy to be provided to Democratic Services</p>	<p>Nick Bubalo Director- Regeneration & Economy</p> <p>Contact Officer: Nigel Wilkins Group Manager Highways Services</p> <p>0121 569 4027 nigel_wilkins@sandwell.gov.uk</p>

Housing

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>HG01</p> <p>Removals and storage service for the Tenants Assistance System</p> <p>The provision of a removal and storage service for the Tenants Assistance System, Evictions, and Deaths involving the Treasury. Also for Office Relocations.</p> <p>Council Scorecard Priorities: Great Place</p>	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	September 2016	None	<p>Adrian Scarrott Director - Neighbourhoods</p> <p>Wendy Jones Category Manager Procurement Services 0121 569 6098 Wendy_jones@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>HG17</p> <p>Provision of six new Council houses Nelson House</p> <p>Erection of 6 x 2 bedroom Houses on land adjacent to Nelson House, Princes End Tipton.</p> <p>Council Scorecard Priorities Great People, Great Place, Great prospects and Great Performance.</p>	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	September 2016	None	<p>Nick Bubalo Director – Regeneration and Economy</p> <p>Alan Martin Partnerships Programme Manager Alan_martin@sandwell.gov.uk</p> <p>Warren Williams Partnerships Officer Warren_williams@sandwell.gov.uk 121569 5223.</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>HG20</p> <p>Provision of 39 new Council houses on Brindley 2 site Smethwick</p> <p>Erection of 23 x 2 bedroom Houses and 16 x 3 bedroom Houses on land adjacent to Mafeking Road, Smethwick.</p> <p>Council Scorecard Priorities Great People, Great Place, Great prospects and Great Performance.</p>	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	September 2016	None	<p>Nick Bubalo Director – Regeneration and Economy</p> <p>Alan Martin Partnerships Programme Manager Alan_martin@sandwell.gov.uk</p>

Regeneration and Economy

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>REI1023</p> <p>Smethwick Council House – Demolition and Redevelopment of obsolete office accommodation.</p> <p>To demolish obsolete office accommodation to the rear of the main building and prepare the site for housing redevelopment. This will include re-defining boundaries disconnection and re-provision of new services and completing works to the listed building as a result of demolition.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b)	No	September 2016	None	<p>Nick Bubalo Director- Regeneration & Economy</p> <p>Contact Officer: Alan Martin 0121 569 5349 alan_martin@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>REI1010</p> <p>AIM for the Black Country ERDF Business Support Programme</p> <p>Specialist business support for small medium enterprises (SME's) in the Black Country</p> <p>Council Scorecard Priorities: Great Prospects</p>	(c)	No	September 2016	<p>Strategic Investment Unit Appraisal Report</p> <p>Black Country AIM ERDF application</p>	<p>Nick Bubalo Director - Regeneration & Economy</p> <p>Paul Mountford Economic Regeneration Manager (Business)</p> <p>0121 569 2101 Paul_mountford@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>REI1036</p> <p>Black Country Air Quality SPD</p> <p>To seek approval to adopt the revised SPD following public consultation.</p> <p>Council Scorecard Priorities: Great People, Great Place,</p>	(c)	No	September 2016	None	<p>Nick Bubalo Director- Regeneration & Economy</p> <p>Kalieggh Lowe Senior Planner 0121 569 4034 Kalieggh_lowe@sandwell.gov.uk</p>

Public Health and Protection

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>PHP01</p> <p>Changes to the provision of Metrology Services within Sandwell</p> <p>To consider the cessation of the Metrology Service provided by Trading Standards due the financial viability of the service.</p> <p>Council Scorecard Priorities: GREAT PERFORMANCE - Getting the resources right</p>	(c)	No	21 September 2016	None	<p>Director of Adult Social Care, Health and Wellbeing</p> <p>Contact Officer: Stephen Gabriel 0121 569 5331 stephen_gabriel@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>PHP02</p> <p>Charges for pest control treatments in domestic premises</p> <p>To consider the introduction of charges for some pest control treatment in domestic premises, with exemptions for persons meeting certain criteria.</p> <p>Council Scorecard Priorities: GREAT PERFORMANCE - Getting the resources right</p>	(c)	No	21 September 2016	None	<p>Director of Adult Social Care, Health and Wellbeing</p> <p>Contact Officer: Stephen Gabriel 0121 569 5331 stephen_gabriel@sandwell.gov.uk</p>

Leader

<p>Anticipated Decisions</p>	<p>Key Decision Type</p>	<p>Private Item</p>	<p>Date of Decision</p>	<p>List of Documents to be submitted and address where they will be made available</p>	<p>Responsible Director Contact Details Report author</p>
<p>FR043</p> <p>320 – 324 High Street (Former Gas Showrooms and 1 Lombard Street), West Bromwich – Disposal and Demolition</p> <p>Agree a capital appraisal for demolition costs and disposal of former Gas Showrooms, West Bromwich</p> <p>Council Scorecard Priorities:- Great Place</p>	<p>(b)</p>	<p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>September 2016</p>	<p>None</p>	<p>Sarah Melanie Dudley Assistant Chief Executive</p> <p>Nick Bubalo Director Regeneration & Economy</p> <p>Contact Officer: Paul Piddock Service Manager Corporate Landlord 0121 569 8399 Paul_piddock@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
<p>LR05</p> <p>Acquisition of 77 properties off plan from Metis Development on sites at: Dudley Road, Rowley; Clifton Lane, West Bromwich; Simpson Street, Oldbury and Whitehall Road, Tipton</p> <p>Acquisition of 74 new build properties and 3 refurbished properties off plan.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b) (c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	September 2016	None	<p>Nick Bubalo Director Regeneration and Economy</p> <p>Contact Officer: Alan Martin Partnerships Programme Manager Alan_martin@sandwell.gov.uk</p> <p>Warren Williams Partnerships Officer Warren_williams@sandwell.gov.uk 0121 569 5223</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>LR19</p> <p>Local Growth Deal Public Works Loan Fund Strategic Housing Investment Fund</p> <p>To act as accountable body for a £15m Strategic Housing Investment Fund to support strategic infrastructure investment to facilitate increased housing development in medium and large scale projects.</p> <p>Council Scorecard Priorities: Great Place, Great Prospects</p>	(c)	No	September 2016	<p>Strategic Investment Unit Appraisal Report</p> <p>Black Country Growth Deal Document</p>	<p>Nick Bubalo Director - Regeneration & Economy</p> <p>Contact Officer Paul Mountford Economic Regeneration Manager (Business) 0121 569 2101 Paul_mountford@sandwell.gov.uk</p>

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>LR20</p> <p>Facing the Future progress update</p> <p>To provide Cabinet an update on the latest progress on Facing the Future</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p>	(b)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	September 2016	None	<p>Darren Carter Chief Finance Officer</p> <p>Contact Officer Bec Maher Finance Service Manager 0121 569 8460 Rebecca_maher@sandwell.gov.uk</p>

Social Care

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
<p>SC05</p> <p>Young Family Services To consider the contract for Young Family Services.</p> <p>Council's Scorecard Priority: Great People</p>	(c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	September 2016	None	<p>David Stevens Director - Adult Social Care, Health and Wellbeing</p> <p>Colin Marsh Divisional Manager 0121 569 5576 Colin_marshall@sandwell.gov.uk</p>

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires local authorities to give 28 days notice (this means 4 full weeks plus 2 days, i.e. 30 days) of:-

- (a) the intention to hold a meeting of the executive in private and the reasons for that decision;
(this is applicable to meetings of the Cabinet and its Committees)
- (b) the intention to make a key decision.
(this is applicable to all meetings of the executive, including decisions taken by Cabinet Members)

Representations may be made to the Authority about why an item should not be considered in private within the timescales as indicated on the front sheet of the Notice.

This document and the tables to which it relates form the basis of the Notice as required by the Regulations.

Who takes Key Decisions?

The Notice contains matters which it is believed will be key decisions to be taken by the executive during the period of the Notice.

The following series of tables, broken down into the areas of responsibility of each of the Cabinet Members, Cabinet or Cabinet Committees list the items which are likely to be considered as either a key decision or will not be open to the public during their consideration by the executive.

What does the Notice tell me?

- What key decisions/private items are likely to be considered during the period of the Notice;
- Who is responsible for making those decisions;
- Which of the Council's Scorecard Priorities: Great People, Great Place, Great Prospects and Great Performance are affected by the proposals;

- A list, where available, of the documents which will be submitted for the consideration of the decision maker in relation to a key decision and an address from which public documents may be obtained;
- Any other relevant documents;
- Who you can contact for further information or to make representations about proposed private items.

What is a Key Decision?

The Council defines a Key Decision as:

- (a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or
- (b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:
 - £250,000 or more where the service area budget exceeds £10m;
 - £100,000 or more where the service area budget is less than £10m; or
- (c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

The part(s) of the definition which it is considered apply to each of the items listed in this Notice are indicated in the 'Anticipated Decisions' Column.

What is meant by Confidential and Exempt Information?

Confidential information means information given to the Council by a Government Department on terms which prevent its public disclosure or information which cannot be publicly disclosed by statute or by Court Order.

In accordance with Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, exempt information means information falling within the following 7 categories (subject to any condition):-

1. Information relating to any individual.
2. Information that is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

NOTE - Qualifications on the application of the Exemptions

8. Information falling within Paragraph 3 above is not exempt information if it is required to be registered under any of the following Acts:-

The Companies Act 1985;

The Friendly Societies Acts 1974 or 1992;

The Industrial and Provident Societies Acts 1965 to 1978p;

The Building Societies Act 1986;

The Charities Act 1993.

9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.

10. Information which:-

falls within any of Paragraphs 1 to 7 above; and

is not prevented from being exempt by virtue of paragraphs 8 or 9 above,

is exempt information **if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

How do I find out about an item listed in the Notice?

If you would like any information about an item listed in the Notice, you can contact the person named in the last column of each table. A contact telephone number is provided for you.

How can I make representations?

If you wish to make any representations as to why a proposed Cabinet or Cabinet Committee item should not be considered in private, please contact the Democratic Services Unit on 0121 569 3188 or email democratic_services@sandwell.gov.uk who will refer your representation to the Council's Monitoring Officer. A further notice will be made, five clear days prior to the decision being taken, stating if any representations have been made, what they were and the Monitoring Officer's decision on the matter.

Additional items within the period of the Notice

Should any additional decisions be required, within that part of the Notice which exceeds 28 days, a further Notice will be supplied indicating the details of those additional items and the date by which representations can be made.