

Key Decisions to be made by Executive members; and Items to be considered in Private at Executive meetings

Between Monday 1 August 2016 to Wednesday 31 August 2016 (inclusive)

Notice given under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Representations to be received by no later than 12 noon on Monday 15 August, 2016

First Published 1 July 2016

Notice of Key Decisions and Items to be considered in private by the Executive Cabinet (Councillors Eling, D Hosell, K Carmichael, Gill, Hackett, Khatun, Marshall, Moore, Shackleton and Trow)

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
LAM02		Cyampt			Nick Bubalo Director – Regeneration
Crocketts Lane, Smethwick		Exempt information			and Economy
To seek authority to dispose of the freehold interest in land in		relating to the financial or business affairs			Contact Officer: Peter Yeomans
Crocketts Lane, Smethwick.	(b)	of any particular	August 2016	None	Group Manager 0121 569 3906
Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance		person, including the authority holding that information.			Email: peter_yeomans@sandwell. gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
Capital Receipts To inform Members of the Capital Receipts Outturn position for the financial year 2015/2016 Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance	(b)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	August 2016	None	Nick Bubalo Director – Regeneration and Economy Contact Officer: Kerry Jones Senior Property Officer 0121 569 3954 Kerry_dawn_jones@sand well.gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
Sandy Lane, Friar Park, Wednesbury To dispose of the freehold interest in land off Sandy Lane, Friar Park, Wednesbury Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance	(b)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	August 2016	None	Nick Bubalo Director – Regeneration and Economy Contact Officer: Kerry Jones Senior Property Officer 0121 569 3954 Kerry_dawn_jones@sand well.gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
Relocation of services based at Dagger Lane and the subsequent disposal of the Dagger Lane Resource Centre, Dagger Lane, West Bromwich Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance	(c)	Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information.	August 2016	None	Sarah Melanie Dudley Assistant Chief Executive David Stevens Director of Adult Social Care & Wellbeing Mandip Singh Sidhu Thematic Asset Manager 0121 569 2345 Mandip Sidhu@sandwell.g ov.uk

Children's Services

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Redesign and procure a new services model of Young Carers Services To commission a single service model to provide access to appropriate and timely support for young people who care for another child or adult. Council Scorecard Priorities: Great People	(b)(c)	No	31 August 2016	Carers consultation 2015 Young Carers Strategy 2013-15	Matthew Sampson Director of Children's Services Sharon Moore Director – Children and Families Carol McCauley, Strategic Commissioner – Children's Services 0121 569 565 carol_mccauley@sandwell. gov.uk Deborah Hydes, Children's Services Young Carers Strategic Lead 0121 569 5606 deborah_hydes@sandwell. gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Redesign and procure a new model of Emotional Wellbeing services for Children and Young People To agree redesigned model for Emotional Wellbeing services for Children and Young People Council Scorecard Priorities: Great People	(b)(c)	No	31 August 2016		Matthew Sampson Director of Children's Services Sharon Moore Director – Children and Families Carol McCauley Strategic Commissioner – Children's Services 0121 569 565 carol_mccauley@sandwell.g ov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
CS071 Schools' Model Disciplinary Policy and Guidance Seeking approval by Cabinet so that the Schools' Model	New and/or amendments to operational policy or policies i.e. policies, standards or	NI-	24 A		Matthew Sampson, Director of Children's Services Chris Ward, Director - Education
Disciplinary Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt. Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'	rules by which council employees or agents operate and deliver services;	No	31 August 2016		Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.go v.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
CS073 Schools' Model Grievance	New and/or amendments				Matthew Sampson Director of Children's Services
Policy and Guidance	to operational				Chris Ward
Seeking approval by Cabinet so that the Schools' Model Grievance Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.	policy or policies i.e. policies, standards or rules by which council employees	No	31 August 2016		Director - Education Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell. gov.uk
Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'	or agents operate and deliver services;				Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.go v.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Schools' Model Management of Absence Policy and Guidance Seeking approval by Cabinet so that the Schools' Model Management of Absence Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt. Council Scorecard Priorities: Great Performance -	New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;	No	31 August 2016		Matthew Sampson, Director of Children's Services Chris Ward, Director - Education Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.go

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Schools' Model Redundancy Policy and Guidance Seeking approval by Cabinet so that the Schools' Model Redundancy Policy for School Based Teaching and Non-Teaching staff can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt. Council Scorecard Priorities: Great Performance - 'Excellent people, excellent	New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;	No	31 August 2016		Matthew Sampson Director of Children's Services Chris Ward Director - Education Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell. gov.uk Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.go

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
CS076 Schools' Model Capability Policy and Guidance Details of proposal: Seeking approval by Cabinet so that the Schools' Model Capability Policy for Non- Teaching staff can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt. Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'	New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services;	No	31 August 2016		Matthew Sampson Director of Children's Services Chris Ward, Director - Education Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell. gov.uk Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.g ov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Children's Services – Infrastructure Review To approve revised infrastructure of Children's Services Council Scorecard Priority: Great People Our Children – Sandwell's Future	(b)	Exempt information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	31 August 2016		Matthew Sampson Director - Children's Services Sharon Moore Director - Children and Families Chris Ward, Director - Education Contact Officers: Jean Butler 01215698476 Jean_butler@sandwell.gov. uk Louise Lawrence 0121 569 3845 Louise_lawrence@sandwell. gov.uk

Core Council Services

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
The Supply of 35 Second Heating Oil & Road Fuels To establish a Black Country Purchasing Consortium (BCPC) Framework Agreement for the Supply of 35 Second Heating Oil & Road Fuels. The Framework Agreement will be for a duration of 4 years. Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance	(b)	No	31 August 2016	None	Sarah Melanie Dudley Assistant Chief Executive Sam Turner Category Manager 0121 569 3619 sam_turner@sandwell.go v.uk

Highways and Environment

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Award of Parking Enforcement Contract and Extension To approve the award of parking enforcement and exemption to extend the existing contracts for; Maintenance of Pay & Display Parking Meters and Software & Hardware Maintenance Support Agreement Council Scorecard Priorities: Great Place	(b) (c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	August 2016	None	Nick Bubalo Director – Regeneration and Economy Robin Weare Service Manager Highways 0121 569 4171 Robin_weare@sandwell.gov .uk and Kate Ashley, Strategic Lead Service Improvement 0121 569 2389

Housing

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Removals and storage service for the Tenants Assistance System The provision of a removal and storage service for the Tenants Assistance System, Evictions, and Deaths involving the Treasury. Also for Office Relocations. Council Scorecard Priorities: Great Place	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	August 2016	None	Adrian Scarrott Director - Neighbourhoods Wendy Jones Category Manager Procurement Services 0121 569 6098 Wendy_jones@sandwell.go v.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Provision of six new Council houses Erection of 6 x 2 bedroom Houses on land adjacent to Nelson House, Princes End Tipton. Council Scorecard Priorities Great People, Great Place, Great prospects and Great Performance.	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	August 2016	None	Nick Bubalo Director – Regeneration and Economy Alan Martin Partnerships Programme Manager Alan_martin@sandwell.gov. uk Warren Williams Partnerships Officer Warren_williams@sandwell. gov.uk 121569 5223.

Public Health and Protection

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Changes to the provision of Metrology Services within Sandwell To consider the cessation of the Metrology Service provided by Trading Standards due the financial viability of the service. Council Scorecard Priorities: GREAT PERFORMANCE - Getting the resources right	(c)	No	31 August 2016	None	Director of Adult Social Care, Health and Wellbeing Contact Officer: Stephen Gabriel 0121 569 5331 stephen_gabriel@sandwell .gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Charges for pest control treatments in domestic premises To consider the introduction of charges for some pest control treatment in domestic premises, with exemptions for persons meeting certain criteria. Council Scorecard Priorities: GREAT PERFORMANCE - Getting the resources right	(c)	No	31 August 2016	None	Director of Adult Social Care, Health and Wellbeing Contact Officer: Stephen Gabriel 0121 569 5331 stephen_gabriel@sandwell .gov.uk

Leader

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report Author
Acquisition of 77 properties off plan from Metis Development on sites at: Dudley Road, Rowley; Clifton Lane, West Bromwich; Simpson Street, Oldbury and Whitehall Road, Tipton Acquisition of 74 new build properties and 3 refurbished properties off plan. Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance	(b) (c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	August 2016	None	Nick Bubalo Director Regeneration and Economy Contact Officer: Alan Martin Partnerships Programme Manager Alan_martin@sandwell.gov. uk Warren Williams Partnerships Officer Warren_williams@sandwell .gov.uk 0121 569 5223

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Quarter 1 Council Wide Budget Monitoring To consider the Quarter 1 Council Wide Budget Monitoring report for 2016/2017. Council Scorecard Priorities: Great People, Great Place, Great Prospects	(b)	No	August 2016	None	Sarah Melanie Dudley Assistant Chief Executive Daren Carter Section 151 Officer 0121 569 8151 Darren_Carter@sandwell.gov.uk

Leisure

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Sandwell Leisure Trust Business Plan Sandwell Leisure Trust Business Plan Great Place Great People	(b)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	August 2016	Cabinet Report	Adrian Scarrott Director - Neighbourhoods Chris Jones Manager – Sport & Leisure Strategy and Development 0121 569 4735 Chris2_jones@sandwell.gov .uk

Social Care

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Review of Sandwell Deaf Community Association (SDCA) and Sandwell Visually Impaired (SVI) To approve future service delivery options for SDCA and SVI. Council's Scorecard Priority: Great People	(b) (c)	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.	31 August 2016	None	David Stevens Director - Adult Social Care, Health and Wellbeing Chris Guest Divisional Manager 0121 569 5495 chris_anne_guest@ sandwell.gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Domestic Abuse Services To consider the contract for Domestic Abuse Services. Council Scorecard Priorities: Great People	(c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	31 August 2016	None	David Stevens Director - Adult Social Care, Health and Wellbeing Colin Marsh Divisional Manager 0121 569 5576 Colin_marsh@sandwell.gov. uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Ideal for All To consider the contract for Ideal for All. Council's Scorecard Priority: Great People	(c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	31 August 2016	None	David Stevens Director - Adult Social Care, Health and Wellbeing Colin Marsh Divisional Manager 0121 569 5576 Colin_marsh@sandwell.gov. uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Better Care Fund Pooled Budget 2016-17 To approve the establishment of a Better Care Fund Pooled Budget for 2016-17 to deliver the BCF Plan. Council's Scorecard Priority: Great People	(c)	No	31 August 2016	None	David Stevens Director - Adult Social Care, Health and Wellbeing Chris Guest Divisional Manager 0121 569 5495 chris_anne_guest@ sandwell.gov.uk

Anticipated Decisions	Key Decision Type	Private Item	Date of Decision	List of Documents to be submitted and address where they will be made available	Responsible Director Contact Details Report author
Care Home Fees 2015-16 To consider a proposal for Care Home fees relating to 2015-16. Council's Scorecard Priority: Great People	(c)	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	August 2016	None	David Stevens Director - Adult Social Care, Health and Wellbeing Kay Murphy Divisional Manager 0121 569 5458 Kay_murphy@sandwell.gov. uk

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires local authorities to give 28 days notice (this means 4 full weeks plus 2 days, i.e. 30 days) of:-

- (a) the intention to hold a meeting of the executive in private and the reasons for that decision;(this is applicable to meetings of the Cabinet and its Committees)
- (b) the intention to make a key decision.(this is applicable to all meetings of the executive, including decisions taken by Cabinet Members)

Representations may be made to the Authority about why an item should not be considered in private within the timescales as indicated on the front sheet of the Notice.

This document and the tables to which it relates form the basis of the Notice as required by the Regulations.

Who takes Key Decisions?

The Notice contains matters which it is believed will be key decisions to be taken by the executive during the period of the Notice.

The following series of tables, broken down into the areas of responsibility of each of the Cabinet Members, Cabinet or Cabinet Committees list the items which are likely to be considered as either a key decision or will not be open to the public during their consideration by the executive.

What does the Notice tell me?

What key decisions/private items are likely to be considered during the period of the Notice;

Who is responsible for making those decisions;

Which of the Council's Scorecard Priorities: Great People, Great Place, Great Prospects and Great Performance are affected by the proposals;

A list, where available, of the documents which will be submitted for the consideration of the decision maker in relation to a key decision and an address from which public documents may be obtained;

Any other relevant documents;

Who you can contact for further information or to make representations about proposed private items.

What is a Key Decision?

The Council defines a Key Decision as:

- (a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or
- (b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:
 - £250,000 or more where the service area budget exceeds £10m;
 - £100,000 or more where the service area budget is less than £10m; or
- (c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

The part(s) of the definition which it is considered apply to each of the items listed in this Notice are indicated in the 'Anticipated Decisions' Column.

What is meant by Confidential and Exempt Information?

Confidential information means information given to the Council by a Government Department on terms which prevent its public disclosure or information which cannot be publicly disclosed by statute or by Court Order.

In accordance with Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, exempt information means information falling within the following 7 categories (subject to any condition):-

- 1. Information relating to any individual.
- 2. Information that is likely to reveal the identity of an individual.
- 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6. Information which reveals that the authority proposes:-
 - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - to make an order or direction under any enactment.
- 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

NOTE - Qualifications on the application of the Exemptions

8. Information falling within Paragraph 3 above is <u>not</u> exempt information if it is required to be registered under any of the following Acts:-

The Companies Act 1985;

The Friendly Societies Acts 1974 or 1992;

The Industrial and Provident Societies Acts 1965 to 1978p;

The Building Societies Act 1986;

The Charities Act 1993.

9. Information is <u>not</u> exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.

10. Information which:-

<u>falls within</u> any of Paragraphs 1 to 7 above; <u>and</u> is <u>not prevented from being exempt by virtue of paragraphs 8 or 9 above,</u>

is exempt information if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

How do I find out about an item listed in the Notice?

If you would like any information about an item listed in the Notice, you can contact the person named in the last column of each table. A contact telephone number is provided for you.

How can I make representations?

If you wish to make any representations as to why a proposed Cabinet or Cabinet Committee item should not be considered in private, please contact the Democratic Services Unit on 0121 569 3188 or email democratic_services@sandwell.gov.uk who will refer your representation to the Council's Monitoring Officer. A further notice will be made, five clear days prior to the decision being taken, stating if any representations have been made, what they were and the Monitoring Officer's decision on the matter.

Additional items within the period of the Notice

Should any additional decisions be required, within that part of the Notice which exceeds 28 days, a further Notice will be supplied indicating the details of those additional items and the date by which representations can be made.