

**Key Decisions to be made by Executive members; and
Items to be considered in Private at Executive meetings**

**Between Wednesbury 1 June 2016 to Thursday 30 June
2016 (inclusive)**

**Notice given under the Local Authorities (Executive
Arrangements) (Meetings and Access to Information)
(England) Regulations 2012**

**Representations to be received by no later than
12 noon on Monday 18 May, 2016**

First Published 4 May 2016

Notice of Key Decisions and Items to be considered in private by the Executive Cabinet
(Councillors Eling, Crompton, Y Davies, Hackett, Khatun and Moore)

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report Author |
|--|--------------------------|--|-------------------------|--|--|
| <p>LAM01</p> <p>Kelvin Way, West Bromwich</p> <p>To seek authority to dispose of the freehold interest in land in Kelvin Way, West Bromwich.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information. | June 2016 | None | <p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Kerry Jones Senior Property Officer 0121 569 3954 Email: Kerry_dawn_jones@sandwell.gov.uk</p> <p>Due to go 12 May LAM Committee</p> |

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| <p>LAM02</p> <p>Crocketts Lane, Smethwick</p> <p>To seek authority to dispose of the freehold interest in land in Crocketts Lane, Smethwick.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information. | June 2016 | None | <p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Peter Yeomans Group Manager 0121 569 3906 Email: peter_yeomans@sandwell.gov.uk</p> <p>Due to go 12 May LAM Committee</p> |

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| <p>LAM03</p> <p>Capital Receipts</p> <p>To inform Members of the Capital Receipts Outturn position for the financial year 2015/2016</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | Exempt information relating to the financial or business affairs of any particular person, including the authority holding that information. | June 2016 | None | <p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Kerry Jones Senior Property Officer 0121 569 3954 Kerry_dawn_jones@sandwell.gov.uk</p> <p>Due to go 12 May LAM Committee</p> |

Adult Social Care and Health

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|--|-------------------|--------------|------------------|---|---|
| <p>ASCH026</p> <p>Transforming care for people with learning disabilities</p> <p>To approve the plan for reproviding hospital provision for people with complex needs in a more personalised community setting.</p> <p>Council's Scorecard Priority: Great People</p> | (c) | No | June 2016 | None | <p>David Stevens Director - Adult Social Care, Health and Wellbeing</p> <p>Colin Marsh Divisional Manager 0121 569 5576 Colin_marshall@ sandwell.gov.uk</p> |

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|---|-------------------|--|------------------|---|--|
| <p>ASCH030</p> <p>Review of Community Meals Service</p> <p>To approve the future direction of the Community Meals Service.</p> <p>Council's Scorecard Priority: Great People</p> | (b) (c) | <p>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</p> | June 2016 | None | <p>David Stevens Director - Adult Social Care, Health and Wellbeing</p> <p>Chris Guest Divisional Manager 0121 569 5495 chris_anne_guest@sandwell.gov.uk</p> |

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| <p>ASCH031</p> <p>Service Redesign of Adult Drug and Alcohol Services.</p> <p>Services are currently contracted separately. The proposal is to redesign the service to include adult drug, alcohol, criminal justice, recovery and tier 4 elements into one service.</p> <p>Council Scorecard Priorities: Great People Great Place</p> | (a) (c) | No | June 2016 | None | <p>Jyoti Atri Director - Public Health</p> <p>Neil Parkes Programme Manager Drugs, Alcohol and Sexual Health Public Health 0845 352 7676 neil_parkes@sandwell.gov.uk</p> |

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| <p>ASCH027</p> <p>Changes to the provision of Metrology Services within Sandwell</p> <p>To consider the cessation of the Metrology Service provided by Trading Standards due the financial viability of the service.</p> <p>Council Scorecard Priorities: GREAT PERFORMANCE - Getting the resources right</p> | (c) | No | June 2016 | None | <p>Director of Adult Social Care, Health and Wellbeing</p> <p>Contact Officer: Stephen Gabriel 0121 569 5331 stephen_gabriel@sandwell.gov.uk</p> |

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| <p>ASCH028 Charges for pest control treatments in domestic premises</p> <p>To consider the introduction of charges for some pest control treatment in domestic premises, with exemptions for persons meeting certain criteria.</p> <p>Council Scorecard Priorities: GREAT PERFORMANCE - Getting the resources right</p> | (c) | No | June 2016 | None | <p>Director of Adult Social Care, Health and Wellbeing</p> <p>Contact Officer: Stephen Gabriel 0121 569 5331 stephen_gabriel@sandwell.gov.uk</p> |

Finance and Resources

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|---|-------------------|---|------------------|---|--|
| <p>FR025</p> <p>Strategic Plan for West Bromwich and Wednesbury Town Halls</p> <p>To consider and approve the best option in creating sustainable Town Halls in Sandwell moving forward.</p> <p>Council Scorecard Priorities: Great Place,</p> | (b) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Melanie Dudley Assistant Chief Executive Tel: 0121 569 3548 Melanie_Dudley@sandwell.gov.uk</p> <p>Contact Officer Paul Piddock – Service Manager Corporate Landlord 0121 569 8399</p> |

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| <p>FR042</p> <p>Funding to Achieve Final Business Case for a new Health Centre</p> <p>For the Cabinet to formally consider accepting funding from the Clinical Commissioning Groups to develop a new health centre in Wednesbury.</p> <p>Council Scorecard Priorities Great Place</p> | (a) | No | June 2016 | None | <p>Melanie Dudley Assistant Chief Executive 0121 569 3548 melanie_dudley@sandwell.gov.uk</p> <p>Contact Officer: Paul Piddock – Service Manager Corporate Landlord 0121 569 8399</p> <p>Paul Evans Thematic Asset Manager 0121 569 3915</p> |

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| <p>FR002</p> <p>Shaftesbury House, High Street, West Bromwich</p> <p>To consider recommendations for a housing scheme.</p> <p>Council Scorecard Priorities: Great Place – homes that meet people’s needs</p> | (a) | <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information) and information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</p> | June 2016 | None | <p>Nick Bubalo Director – Regeneration and Economy</p> |

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| <p>FR034</p> <p>Cash Receipting & Income Management System</p> <p>A new contract is to be established for the provision of A Cash Receipting & Income Management System</p> <p>The expenditure under this contract will be in the region of £200,000 (for the 3 year term with the option to extend for a 12 month period) and will therefore need Cabinet Approval.</p> <p>Council Scorecard Priorities: Getting the Resources Right</p> | (b) | No | June 2016 | None | <p>Sarah Melanie Dudley, Assistant Chief Executive 0121 569 3548 Melanie_dudley@sandwell.gov.uk</p> <p>Ian Hubball Revenues and Benefits Manager Tel: 0121 569 6203 ian_hubball@sandwell.gov.uk</p> <p>Contact Officer: Carol Wintle Category Manager, Procurement 0121 569 2817</p> |

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| <p>FR045</p> <p>Data Cabling Services</p> <p>A new contract is to be established for the provision of Data Cabling Services.</p> <p>The expenditure under this contract will be in the region of £360,000 (for the 3 year term with the option to extend for a 12 month period) and will therefore need Cabinet Approval.</p> <p>Council Scorecard Priorities: Getting the Resources Right</p> | (b) | No | June 2016 | None | <p>Sarah Melanie Dudley, Assistant Chief Executive 0121 569 3548 Melanie_dudley@sandwell.gov.uk</p> <p>Ian Hubball Revenues and Benefits Manager Tel: 0121 569 6203 ian_hubball@sandwell.gov.uk</p> <p>Contact Officer: Carol Wintle Category Manager, Procurement 0121 569 2817</p> |

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| <p>FR049</p> <p>Schools Capital Programme 2016/17-2018/19</p> <p>To approve the next phase of the Schools Capital Programme</p> <p>Council Scorecard Priorities</p> <p>Great People Great Place Great Prospects</p> | (a)(b) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director - Education</p> <p>Sue Moore, Group Manager Education Support Services 0121 569 8282</p> <p>Martyn Roberts, Team Lead Planning, School Organisation and Development Team 0121 569 8341</p> |

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| <p>FR050</p> <p>Perimeter Network Security infrastructure and Enterprise Wireless Network Infrastructure</p> <p>The expenditure under this contract will be in the region of £600,000 for up to a 3 year term and will therefore need Cabinet Approval.</p> <p>Council Scorecard Priorities: Getting the Resources Right</p> | (b) | No | June 2016 | None | <p>Sarah Melanie Dudley Assistant Chief Executive</p> <p>Ian Hubball Revenues and Benefits Manager Tel: 0121 569 6203 ian_hubball@sandwell.gov.uk</p> <p>Contact Officer: Carol Wintle Category Manager, Procurement 569 2817</p> |

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| <p>FR053</p> <p>Equality Objectives</p> <p>Approve the Equality Objectives as outlined in the report for 2016-2020 for the Council to adopt as required by the Equality Act 2010, under specific duties.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (c) | No | June 2016 | None | <p>Sarah Melanie Dudley Assistant Chief Executive</p> <p>Contact Officer: Kashmir Singh Lead Officer 0121 569 3828 Email: kashmir_singh@sandwell.gov.uk</p> |

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| <p>FR056</p> <p>Acquisition of 77 properties off plan from Metis Development on sites at: Dudley Road, Rowley; Clifton Lane, West Bromwich; Simpson Street, Oldbury and Whitehall Road, Tipton</p> <p>Acquisition of 74 new build properties and 3 refurbished properties off plan.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) (c) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Nick Bubalo Director Regeneration and Economy</p> <p>Contact Officer: Alan Martin Partnerships Programme Manager Alan_martin@sandwell.gov.uk</p> <p>Warren Williams Partnerships Officer Warren_williams@sandwell.gov.uk 0121 569 5223</p> |

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| <p>FR057</p> <p>Council Services Financial Outturn 2015/2016</p> <p>To consider the Council wide financial performance for 2015/16.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects Great Performance</p> | (b) | No | June 2016 | None | <p>Sarah Melanie Dudley Assistant Chief Executive</p> <p>Darren Carter Section 151 Officer Tel: 0121 569 8151 Darren_carter@sandwell.gov.uk</p> |

Highways and Environment

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| <p>HE038</p> <p>Review of Guidelines and Review of Private Hire and Hackney Carriage Licensing Handbook</p> <p>To approve the revised Guidelines and the revised Private Hire and Hackney Carriage Licensing Handbook.</p> <p>Council's Scorecard Priority: Great Place</p> | (c) | No | June 2016 | None | <p>Neeraj Sharma Director – Governance</p> <p>Gary Hodgetts Licensing Manager 0121 569 6655 gary_hodgetts@sandwell.gov.uk</p> |

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| <p>HE039</p> <p>Framework Contract for Highways Surfacing & Associated Works</p> <p>To participate in the above Framework Agreement to deliver works to Highways Carriageway surfacing. Sandwell Council has participated in a joint procurement process with the Metropolitan Borough of Dudley and Wolverhampton City Council and for a period of 3 years with an option to extend for 12 months. The Metropolitan Borough of Walsall will also have the opportunity to use the contract</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | No | June 2016 | None | <p>Nick Bubalo Director- Regeneration & Economy</p> <p>Contact Officer: Sam Turner Category Manager 0121 569 3619 sam_turner@sandwell.gov.uk</p> |

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| <p>HE044</p> <p>Framework Agreement for Supply of Coated Road Stone Materials</p> <p>To establish a Black Country Purchasing Consortium (BCPC) Framework Agreement for the Supply of Coated Road Stone Materials to support the ongoing Maintenance of the borough highway</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | No | June 2016 | None | <p>Nick Bubalo Director – Regeneration and Economy</p> <p>Contact Officer: Sam Turner Category Manager 0121 569 3619 sam_turner@sandwell.gov.uk</p> |

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| <p>HE034</p> <p>Introduction of paid for Parking within the Sandwell Valley Country Park</p> <p>To implement enforcement of paid for parking at Sandwell Valley Country Park</p> <p>Council Scorecard Priorities: Great Place, Great Performance</p> | (c) | No | June 2016 | None | <p>Nick Bubalo Director – Regeneration and Economy</p> <p>Robin Weare Group Manager Highways Services 0845 352 1853 Robin_weare@sandwell.gov.uk</p> |

Children's Services

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|---|-------------------|--------------|------------------|---|--|
| <p>CS066</p> <p>Childcare Sufficiency Report 2016</p> <p>To endorse the Childcare Sufficiency Report and Action Plan for 2016/17 to meet the council's obligations under the Childcare Act 2006</p> <p>Council Scorecard Priorities: Great People, Great Prospects</p> | (c) | No | June 2016 | <p>Early education and childcare Statutory guidance for local authorities September 2014</p> <p>https://www.gov.uk/government/publications/early-education-and-childcare--2</p> | <p>Matthew Sampson Director of Children's Services</p> <p>Sharon Moore Director - Children and Families</p> <p>Josie Barnett, Family Information Service Manager (FIS) 0121 569 4194 josie_barnett@sandwell.gov.uk</p> |

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| <p>CS067</p> <p>Adult and Family Learning Service Fees and Concessions 2016/2017</p> <p>To approve the Adult and Family Learning Service fees and concessions from 1 August 2016 to 31 July 2017.</p> <p>Council's Scorecard Priorities: Great People</p> | (c) | No | June 2016 | | <p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director - Education</p> <p>Steve Lawrence, Lead Manager – Post 16 and Adult Learning 0121 569 8363 steve_lawrence@sandwell.gov.uk</p> |

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| <p>CS070</p> <p>Review/Rationalisation of online learning services</p> <p>To approve the closure of the Online Learning Service</p> <p>Council Scorecard Priorities: Great People Great Place Great Prospects</p> | (b) | <p>Exempt information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.</p> <p>Exempt information relating to information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> | June 2016 | None | <p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director of Learning and Inclusion</p> <p>Contact Officers: Steve Lawrence Lead Manager Post-16 and Adult Learning 0121 569-8363 steve_lawrence@sandwell.gov.uk</p> |

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| <p>CS073</p> <p>Schools' Model Grievance Policy and Guidance</p> <p>Seeking approval by Cabinet so that the Schools' Model Grievance Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p> | <p>New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services</p> | <p>No</p> | <p>June 2016</p> | | <p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p> |

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| <p>CS074</p> <p>Schools' Model Management of Absence Policy and Guidance</p> <p>Seeking approval by Cabinet so that the Schools' Model Management of Absence Policy can be recommended to Schools where the Local Authority is the employer for the Governing Bodies to adopt.</p> <p>Council Scorecard Priorities: Great Performance - 'Excellent people, excellent council'</p> | <p>New and/or amendments to operational policy or policies i.e. policies, standards or rules by which council employees or agents operate and deliver services</p> | <p>No</p> | <p>June 2016</p> | | <p>Matthew Sampson, Director of Children's Services</p> <p>Chris Ward, Director - Education</p> <p>Louise Lawrence. HR Business Partner 0121 569 3845 louise_lawrence@sandwell.gov.uk</p> <p>Lakhbir Mahal, Assistant HR Business Partner 0121 569 3855 lakhbir_mahal@sandwell.gov.uk</p> |

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| <p>CS077</p> <p>Awarding contract for a pilot scheme around supporting young people to remain within homes/foster care reducing the requirements for residential care'</p> <p>To approve the award of contract for a pilot scheme around supporting young people to remain within homes/foster care</p> <p>Council Scorecard Priorities: Great People</p> | (b) | <p>Yes as this will be subject to competitive tender process</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> | 22 June 2016 | | <p>Matthew Sampson Director of Children's Services</p> <p>Ruth Jenkins Interim Group Head for LAC and Permanence. 0121 569 2698 ruth_jenkins@sandwell.gov.uk</p> |

Children Services - Business Items

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
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| <p>Business Matter for Cabinet School Terms and Holidays 2017 – 2018</p> <p>To agree a schedule of school terms and holidays for 2017-2018 for community and voluntary controlled schools</p> <p>Council Scorecard Priorities: Great People</p> | <p>Decisions that impact on more than one Ward of the Borough</p> | <p>No</p> | <p>June 2016</p> | <p>None</p> | <p>Matthew Sampson Director of Children's Services</p> <p>Chris Ward Director - Education</p> <p>Paul Hayward, Planning and Admissions Manager 0121 569 8298 paul_hayward@sandwell.gov.uk</p> |

Regeneration and Economy

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
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| <p>RE1023</p> <p>Smethwick Council House – Demolition and Redevelopment of obsolete office accommodation.</p> <p>To demolish obsolete office accommodation to the rear of the main building and prepare the site for housing redevelopment. This will include re-defining boundaries disconnection and re-provision of new services and completing works to the listed building as a result of demolition.</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | No | June 2016 | | <p>Nick Bubalo Director- Regeneration & Economy</p> <p>Contact Officer: Alan Martin 0121 569 5349 alan_martin@sandwell.gov.uk</p> |

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| <p>RE1010</p> <p>AIM for the Black Country ERDF Business Support Programme</p> <p>Specialist business support for small medium enterprises (SME's) in the Black Country</p> <p>Council Scorecard Priorities: Great Prospects</p> | (c) | No | June 2016 | <p>Strategic Investment Unit Appraisal Report</p> <p>Black Country AIM ERDF application</p> | <p>Nick Bubalo Director - Regeneration & Economy</p> <p>Paul Mountford Economic Regeneration Manager (Business)</p> <p>0121 569 2101 Paul_mountford@sandwell.gov.uk</p> |

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| <p>REI1025</p> <p>Sandwell Statement of Community Involvement (SCI) 2016</p> <p>To seek approval to adopt the revised SCI following public consultation.</p> <p>Council Scorecard Priorities: Great People, Great Place,</p> | (c) | No | June 2016 | None | <p>Nick Bubalo Director- Regeneration & Economy</p> <p>Reiss Graham Transportation Officer 0121 569 4014 Reiss_graham@sandwell.gov.uk</p> <p>Kalieggh Lowe Senior Planner 0121 569 4034 Kalieggh_lowe@sandwell.gov.uk</p> |

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| <p>REI1027</p> <p>Sandwell Local Development Scheme (LDS) 2016 – 2019</p> <p>To seek approval for the Local Development Scheme</p> <p>Council Scorecard Priorities: Great Place, Great People, Great Prospects.</p> | (c) | No | June 2016 | None | <p>Nick Bubalo Director- Regeneration & Economy</p> <p>Kalieggh Lowe Senior Planner 0121 569 4034 Kalieggh_lowe@sandwell.gov.uk</p> |

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| <p>REI1028</p> <p>West Bromwich Area Action Plan Interim Guidance</p> <p>To seek approval to consult on interim policy guidance</p> <p>Council Scorecard Priorities: Great Place, Great People, Great Prospects.</p> | (c) | No | June 2016 | None | <p>Nick Bubalo Director- Regeneration & Economy</p> <p>Peter Simpson Planning Officer 0121 569 4871 Peter_simpson@sandwell.gov.uk</p> <p>Kalieggh Lowe Senior Planner 0121 569 4034 Kalieggh_lowe@sandwell.gov.uk</p> |

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| <p>REI1031</p> <p>Albion Business Improvement District 3 (BID) Loan</p> <p>To seek the approval for a request to extend CCTV provision within the new BID areas</p> <p>Council Scorecard Priorities: Great Prospects Investing in business, people and jobs</p> | (a) | No | June 2016 | Strategic Finance Appraisal Report | <p>Nick Bubalo Director - Regeneration & Economy</p> <p>Contact Officer Paul Mountford Economic Regeneration Officer 0121 569 2101 Paul.mountford@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|---|--------------------------|---------------------|-------------------------|--|---|
| <p>REI1029</p> <p>A4123 Birchley Island/M5 Junction 2 Improvement, Oldbury</p> <p>To seek approval for the scheme, the business case, the imposition of highway improvement lines and authority to enter into an agreement with Highways England.</p> <p>Council Scorecard Priorities: Great Place, Great Prospects.</p> | (c) | No | June 2016 | None | <p>Nick Bubalo Director- Regeneration & Economy</p> <p>Andy Miller Strategic Policy Manager 0121 569 4249 Andy_miller@sandwell.gov.uk</p> |

Leisure and the Voluntary Sector

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|------------------------------|--------------------------|---------------------|-------------------------|--|---|
| No Items | | | | | |

Leader

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|------------------------------|--------------------------|---------------------|-------------------------|--|---|
| No Items | | | | | |

Town and Neighbourhoods

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|--|-------------------|---|------------------|---|---|
| <p>TNS042</p> <p>Supply of Tools</p> <p>Supply of Tools into the Roway Lane stores for use by Repairs Departments.</p> <p>Council Scorecard Priorities: Great Place</p> | (b) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Adrian Scarrott Director - Neighbourhoods</p> <p>Wendy Jones Category Manager Procurement Services 0121 569 6098 Wendy_jones@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|--|-------------------|---|------------------|---|---|
| <p>TNS041</p> <p>Supply of Personal Protective Equipment, Uniform & Footwear</p> <p>Supply of PPE, Uniform and Footwear into the Roway Lane stores for use by all departments.</p> <p>Council Scorecard Priorities: Great Place</p> | (b) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Adrian Scarrott Director - Neighbourhoods</p> <p>Wendy Jones Category Manager Procurement Services 0121 569 6098 Wendy_jones@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|---|-------------------|---|------------------|---|---|
| <p>TNS043</p> <p>Repair & Maintenance of Concierge Door Entry CCTV and Security Systems</p> <p>The repairs and maintenance door entry and concierge systems, CCTV systems and all other associated control and recording systems maintenance package to support all of its current stock of concierge and security systems</p> <p>Council Scorecard Priorities: Great People, Great Place,</p> | (b) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Adrian Scarrott Director - Neighbourhoods</p> <p>Matthew Cotter Category Manager Procurement Services 0121 569 6073 Matthew_cotter@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|---|-------------------|---|------------------|---|---|
| <p>TNS044</p> <p>Clearance Refuse and Associated Works to Void Properties.</p> <p>Tenders are invited from contractors for garden clearance to include the removal of garden and general waste and hazardous refuse in various types of council owned properties located within Sandwell. Other associated works will be carried out such as internal house clearance and pest</p> <p>Council Scorecard Priorities: Great People, Great Place,</p> | (b) | Information relating to the financial or business affairs of any particular person (including the authority holding that information) | June 2016 | None | <p>Adrian Scarrott Director - Neighbourhoods</p> <p>Matthew Cotter Category Manager Procurement Services 0121 569 6073 Matthew_cotter@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|--|-------------------|--------------|------------------|---|--|
| <p>TNS045</p> <p>PVC-u Window Replacement Contract</p> <p>To extend the contract to complete the replacement of single glazed windows in the Council's Housing Stock</p> <p>Council Scorecard Priorities: Great People, Great Place, Great Prospects, Great Performance</p> | (b) | No | June 2016 | None | <p>Adrian Scarrott Director – Neighbourhoods</p> <p>Simon Parry Head of Partnership Management 0121 569 2949 simon_parry@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|--|-------------------|---|------------------|---|---|
| <p>TNS046</p> <p>Provision of Annual Gas Safety Inspection and Servicing of Gas Appliances</p> <p>The tender requirement supports the Council to fulfil its landlord's duty to ensure that gas safety inspections are carried out to all Council owned gas appliances within statutory timescales. The tenderer will also service and carry out associated repairs to all gas appliances, pipework, flues and fittings.</p> <p>Council Scorecard Priorities: Great People, Great Place,</p> | (b) | information relating to the financial or business affairs of any particular person (including the authority holding that information) | 22 June 2016 | None | <p>Adrian Scarrott Director - Neighbourhoods</p> <p>Matthew Cotter Category Manager Procurement Services 0121 569 6073 Matthew_cotter@sandwell.gov.uk</p> |

| Anticipated Decisions | Key Decision Type | Private Item | Date of Decision | List of Documents to be submitted and address where they will be made available | Responsible Director Contact Details Report author |
|---|--------------------------|---|-------------------------|--|---|
| <p>TNS047</p> <p>Provision of Gas Appliance Parts and Heating Spares</p> <p>Tender for the purchase of gas appliance parts and heating spares via a purchasing framework</p> <p>Council Scorecard Priorities: Great People, Great Place,</p> | (b) | information relating to the financial or business affairs of any particular person (including the authority holding that information) | 22nd June 2016 | None | <p>Adrian Scarrott Director - Neighbourhoods</p> <p>Matthew Cotter Category Manager Procurement Services 0121 569 6073 Matthew_cotter@sandwell.gov.uk</p> |

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 requires local authorities to give 28 days notice (this means 4 full weeks plus 2 days, i.e. 30 days) of:-

- (a) the intention to hold a meeting of the executive in private and the reasons for that decision;
(this is applicable to meetings of the Cabinet and its Committees)
- (b) the intention to make a key decision.
(this is applicable to all meetings of the executive, including decisions taken by Cabinet Members)

Representations may be made to the Authority about why an item should not be considered in private within the timescales as indicated on the front sheet of the Notice.

This document and the tables to which it relates form the basis of the Notice as required by the Regulations.

Who takes Key Decisions?

The Notice contains matters which it is believed will be key decisions to be taken by the executive during the period of the Notice.

The following series of tables, broken down into the areas of responsibility of each of the Cabinet Members, Cabinet or Cabinet Committees list the items which are likely to be considered as either a key decision or will not be open to the public during their consideration by the executive.

What does the Notice tell me?

- What key decisions/private items are likely to be considered during the period of the Notice;
- Who is responsible for making those decisions;
- Which of the Council's Scorecard Priorities: Great People, Great Place, Great Prospects and Great Performance are affected by the proposals;

- A list, where available, of the documents which will be submitted for the consideration of the decision maker in relation to a key decision and an address from which public documents may be obtained;
- Any other relevant documents;
- Who you can contact for further information or to make representations about proposed private items.

What is a Key Decision?

The Council defines a Key Decision as:

- (a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or
- (b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:
 - £250,000 or more where the service area budget exceeds £10m;
 - £100,000 or more where the service area budget is less than £10m; or
- (c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

The part(s) of the definition which it is considered apply to each of the items listed in this Notice are indicated in the 'Anticipated Decisions' Column.

What is meant by Confidential and Exempt Information?

Confidential information means information given to the Council by a Government Department on terms which prevent its public disclosure or information which cannot be publicly disclosed by statute or by Court Order.

In accordance with Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, exempt information means information falling within the following 7 categories (subject to any condition):-

1. Information relating to any individual.
2. Information that is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

NOTE - Qualifications on the application of the Exemptions

8. Information falling within Paragraph 3 above is not exempt information if it is required to be registered under any of the following Acts:-

The Companies Act 1985;

The Friendly Societies Acts 1974 or 1992;

The Industrial and Provident Societies Acts 1965 to 1978p;

The Building Societies Act 1986;

The Charities Act 1993.

9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.

10. Information which:-

falls within any of Paragraphs 1 to 7 above; and

is not prevented from being exempt by virtue of paragraphs 8 or 9 above,

is exempt information **if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

How do I find out about an item listed in the Notice?

If you would like any information about an item listed in the Notice, you can contact the person named in the last column of each table. A contact telephone number is provided for you.

How can I make representations?

If you wish to make any representations as to why a proposed Cabinet or Cabinet Committee item should not be considered in private, please contact the Democratic Services Unit on 0121 569 3188 or email democratic_services@sandwell.gov.uk who will refer your representation to the Council's Monitoring Officer. A further notice will be made, five clear days prior to the decision being taken, stating if any representations have been made, what they were and the Monitoring Officer's decision on the matter.

Additional items within the period of the Notice

Should any additional decisions be required, within that part of the Notice which exceeds 28 days, a further Notice will be supplied indicating the details of those additional items and the date by which representations can be made.