

**Sandwell Metropolitan Borough Council**  
**January 2020**  
**Forward Plan list of decisions to be taken by the Executive and**  
**Notice of Decisions to be taken in private session.**

Representations to a decision being taken in Private Session, where indicated must be e-mailed to [Democratic\\_services@sandwell.gov.uk](mailto:Democratic_services@sandwell.gov.uk) or in writing to Democratic Services, Sandwell Council House, Oldbury, B69 3DP.

The Council defines a Key Decision as:

- (a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or
- (b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:
  - £250,000 or more where the service area budget exceeds £10m;
  - £100,000 or more where the service area budget is less than £10m; or
- (c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

All items listed in the Executive Notice will be listed as a key decision using the above criteria. Business items which are not defined as a Key Decision may be referred to the Cabinet for information and/or decision but will not be listed in the Executive Notice.

Items listed in the notice of Executive Decisions to be taken in Private Session will list the relevant exemption information as related to the Local Government Act 1972 12A as amended by the Local Government (Access to Information) (Variation) Order 2006 set out as follows:-

1. Information relating to any individual.
2. Information that is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
  - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

The Cabinet/Members of the Executive are as follows:-

Councillors Ali, Crompton, Y Davies, Hadley, Lloyd, Millard, Shaeen, Taylor and Underhill.

The following items set out key decisions to be taken by the Executive in public session:-

Title/Subject		Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
1	<p><b>Supply of Kitchen Cabinet and Sundries</b></p> <p>Contact Officer: Steve Piddock</p> <p>Director: Alan Caddick – Director – Homes and Communities</p>	Homes	January 2020		Report
2	<p><b>Decorating Materials</b></p> <p>Contact Officer: Steve Piddock</p> <p>Director: Alan Caddick – Director – Homes and Communities</p>	Homes	January 2020		Report



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3	<p><b>Introduction of Householders Duty of Care</b></p> <p>Contact Officer: Alasdair Morrison</p> <p>Director: Neil Cox – Director of Prevention &amp; Protection</p>	Living Healthy Lives	January 2020		
4	<p><b>Community Offer</b></p> <p>Contact Officer: Christine Guest/Paul Moseley</p> <p>Director: Neil Cox – Director of Prevention &amp; Protection</p>	Living Healthy Lives	January 2020		



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<p><b>5 Adoption of a revised Local Development Scheme for the period 2019 – 2022</b></p> <p>Contact Officer: Samantha Holder</p> <p>Director: Amy Harhoff - Director - Regeneration and Growth/Dr Alison Knight – Executive Director - Neighbourhoods</p>	<p>Inclusive Economic Growth</p> <p>Sustainable Transport</p>	<p>January 2020</p>		
<p><b>6 Climate Change Clean Air Strategy</b></p> <p>Contact Officer: Paul Fisher</p> <p>Director: Alison Knight – Executive Director – Neighbourhoods/Lisa McNally – Director of Public Health</p>	<p>Resources and Core Services</p>	<p>January 2020</p>		
<p><b>7 Council Tax Base Calculation</b></p> <p>Contact Officer: Sue Knowles</p> <p>Director: Darren Carter – Executive Director – Resources</p>	<p>Resources and Core Services</p>	<p>January 2020</p>		



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8	<p><b>Business Rates Retention Estimates</b></p> <p>Contact Officer: Sue Knowles</p> <p>Director: Darren Carter – Executive Director – Resources</p>	Resources and Core Services	January 2020		
9	<p><b>The review of Council tenant rents and housing related property charges over 3 year period commencing 2020/21</b></p> <p>Contact Officer: Sundeep Sangha</p> <p>Director: Alan Caddick – Director – Homes and Communities/Darren Carter – Executive Director - Resources</p>	Homes	January 2020		
10	<p><b>Council Tax Reduction Scheme</b></p> <p>Contact Officer: Sue Knowles</p> <p>Director: Darren Carter – Executive Director – Resources</p>	Resources and Core Services	January 2020		



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<p><b>11 Schools Funding 2020/2021</b></p> <p>Contact Officer: Rose Kerr</p> <p>Directors: Lesley Hagger, Executive Director of Children's Services, Chris Ward, Director – Employment, Skills and Education, Darren Carter, Executive Director – Resources</p>	Best Start in Life	January 2020		Report by Executive Director of Children's Services/ Director – Education, Skills and Employment/ Executive Director - Resources
<p><b>12 High Needs Block Grant Provision 2020/21</b></p> <p>Contact Officer: Moira Tallents/Steve Lilley</p> <p>Director: Chris Ward/Darren Carter</p>	Best Start in Life	January 2020		



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<p><b>13</b> <b>Use of outstanding 1-4-1 Right To Buy Receipts for new build opportunities and acquisitions</b></p> <p><b>Contact Officer:</b> Philip Deery</p> <p><b>Director:</b> Alan Caddick – Director of Homes and Communities</p>	Housing	January 2020	N/A	<p>Changing the Housing Landscape in Sandwell Cabinet Report Key Decision Ref. No. C043 – October 2014.</p> <p>Proposals to Retain Additional Right to Buy Receipts for New Council Housing - Key Decision Ref. No. SR235</p>



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<p><b>14 Land at Perrott Street, Smethwick – Proposed Free School</b></p> <p>Contact Officer: Martyn Roberts</p> <p>Director: - Lesley Hagger, Executive Director of Children’s Services, Chris Ward, Director – Education, Skills and Employment, Amy Harhoff, Director – Regeneration and Growth, Alison Knight, Executive Director – Neighbourhoods</p>	<p>Inclusive Economic Growth</p>	<p>January 2020</p>		<p>Report by:</p> <p>Alison Knight, Amy Harhoff, Lesley Hagger, Chris Ward,</p> <p>Appendices</p> <p>Source</p>
<p><b>15 Urban Design and Building Services Repairs and Maintenance Framework 2020/2024</b></p> <p>Contact Officer: Lee Constable/Mark Drake</p> <p>Director: Amy Harhoff - Director Regeneration and Growth/Dr Alison Knight – Executive Director - Neighbourhoods</p>	<p>Inclusive Economic Growth</p>	<p>January 2020</p>		





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16	<b>Community Wealth Building in Sandwell</b>  Contact Officer: Nicky Denston  Director: Amy Harhoff	Inclusive Economic Growth	January 2020		Community Wealth Building in Sandwell – Diagnostic report



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<p><b>17 Approving the Implementation of the Governments National Local Growth Assurance Framework and Changes to the Black Country Collaboration Agreement</b></p> <p>Contact Officer: Matthew Driver/Jenna Langford</p> <p>Director: Darren Carter/Alison Knight</p>	<p>Resources and Core Services</p> <p>Inclusive Economic Growth</p>	<p>January 2020</p>	<p>No</p>	<p>Cabinet Report</p> <p>Appendix A -The Ministry of Housing, Communities and Local Government National Local Growth Assurance Framework</p> <p>Appendix B - Black Country Executive Joint Committee Collaboration Agreement</p>



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18	<p><b>Sandwell's Cycling and Walking Infrastructure Plan</b></p> <p>Contact Officer: Talvinder Sandhu</p> <p>Director: Amy Harhoff - Director - Regeneration and Growth/ Dr Alison Knight – Executive Director - Neighbourhoods</p>	<p>Inclusive Economic Growth</p> <p>Sustainable Transport</p>	January 2020	26 September 2019	
19	<p><b>Tender for Lift Maintenance Services – Delegated Approval Request</b></p> <p>Contact Officer: Andy Jukes</p> <p>Director: Alan Caddick – Director of Housing and Communities</p>	Neighbourhoods	January 2020	No	Report



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20	<p><b>Review of Registration related Fees and Charges 2020/2021</b></p> <p>Contact Officer: Mark Satchwell</p> <p>Director: Surjit Tour – Director of Law and Governance and Monitoring Officer</p>	Resources and Core Services	January 2020	No	Report, Appendix 1 Fees and Charges Table Appendix 2 Construction Estimates for New Cemetery for Rowley Regis
21	<p><b>Menstruation to Menopause Policy</b></p> <p>Contact Officers: Richard Luckman/Louise Lawrence/Ian Markham</p> <p>Director: Darren Carter – Executive Director of Resources</p>	Resources and Core Services	January 2020		<p>Menstruation to Menopause Policy – HR31</p> <p>Menstruation to Menopause Manager Guidelines – HR31.1</p>



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<p><b>22 Disability Passport Policy</b></p> <p>Contact Officers: Richard Luckman / Louise Lawrence / Joanne Davis</p> <p>Director: Darren Carter – Executive Director of Resources</p>	Resources and Core Services	January 2020		<p>Disability Passport Policy - HR32</p> <p>Disability Passport – Guidance for Managers &amp; Employees – HR32.1</p> <p>Disability Passport – HR32.2</p>



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23	<p><b>Sandwell Leisure Trust - Business Plan 2021/22</b></p> <p>Contact Officer: Gemma Ryan</p> <p>Director: Alan Caddick - Director Housing and Communities, Alison Knight - Executive Director - Neighbourhoods</p>	Safer Communities	January 2020		Management of Services on behalf of Sandwell Metropolitan Borough Council 2019-2022
24	<p><b>Procurement of Phase 2 of the Street Lighting SOX to LED conversion for energy savings</b></p> <p>Contact Officer: Robin Weare Director: Amy Harhoff – Director Regeneration and Growth/ Dr Alison Knight – Executive Director - Neighbourhoods</p>	Sustainable Transport	January 2020		



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25	<p><b>Procurement of Street Works Permit Scheme Inspection Services</b></p> <p>Contact Officer: Robin Weare</p> <p>Director: Amy Harhoff - Director Regeneration and Growth/Dr Alison Knight – Executive Director - Neighbourhoods</p>	Sustainable Transport	January 2020		

